**采购申请**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 标题 | | |  | | | | | | | |
| 编号 | | |  | | | | | | | |
|  | | | | | | | | | | |
|  | 序号 | 类别 | | 名称 | 规格 | | 数量 | | 单价 | 金额(元) |
|  |  |  | |  |  | |  | |  |  |
|  |  |  | |  |  | |  | |  |  |
| 合计 | | | | | | | | | | |
| 单位 | | |  | | | 经办人 | |  | | |
| 手机 | | |  | | | 短号 | |  | | |
| 预计使用时间 | | |  | | | | | | | |
| 经费来源 | | |  | | | | | | | |
| 总预算(元) | | |  | | | 填表日期 | |  | | |
| 申购用途 | | |  | | |  | | | | |
| 申请理由 | | |  | | | | | | | |
| 附件 | | |  | | | | | | | |
| 经办单位负责人意见 | | |  | | | | | | | |
| 相关单位审核意见 | | |  | | | | | | | |
| 实验室与资产管理处 审核意见 | | |  | | | | | | | |
| 法规处意见 | | |  | | | | | | | |
| 校分管领导审核意见 | | |  | | | | | | | |
| 财务审核意见 | | |  | | | | | | | |
| 校长审批 | | |  | | | | | | | |
| 理事长审批 | | |  | | | | | | | |